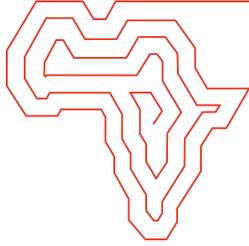




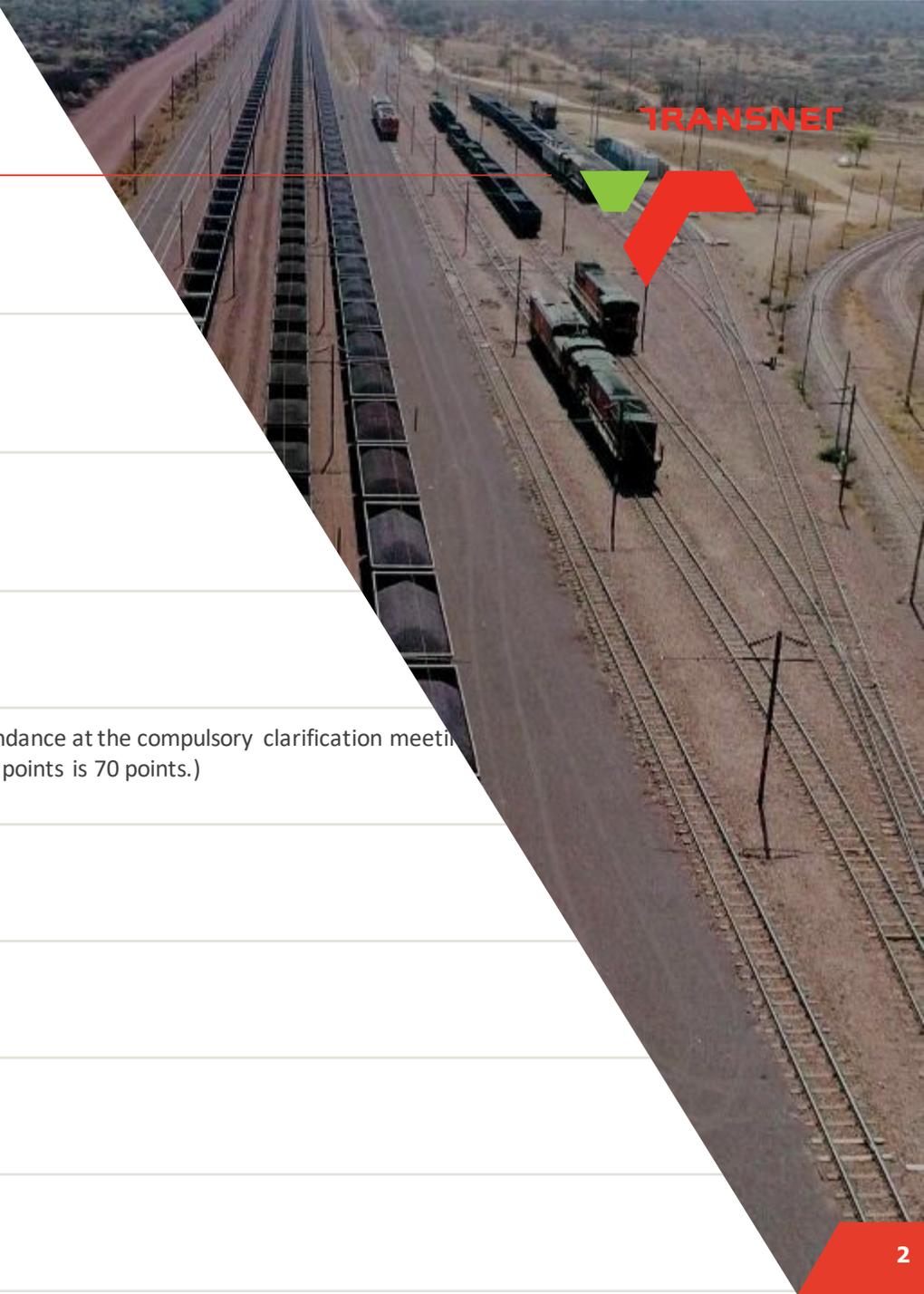
**Compulsory Clarification Meeting:  
Provision Of Pre-Feasibility Studies for The Entrance  
Channel Widening and Deepening, Island View Basin,  
Pier 1 Container Terminal, Infill DCT Basin And New  
Maydon Wharf Container Terminal For The Port Of  
Durban**

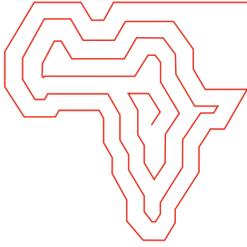
**RFP Number: TNPA/2024/01/0007/54253/RFP**

# AGENDA

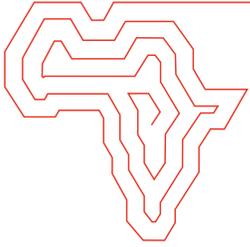


<b>01</b>	<b>Opening</b>	Purpose Introductions Safety Briefing
<b>02</b>	<b>Scope Overview</b>	Part C3: Scope of Services Project Overview Description of Services Project timelines
<b>03</b>	<b>Commercial</b>	Communications Form of Contract – NEC3 PSC (Option G) Contract Data Part 1 and 2 Contract Data – Z Clauses
<b>04</b>	<b>The Tender</b>	Part T1: Tendering Procedures Part T2: Returnable Documents
<b>05</b>	<b>Evaluation Methodology</b>	Stage one Eligibility with regards to attendance at the compulsory clarification meeting Stage Two - Functionality (The minimum points is 70 points.) Stage Three – Price and Specific Goals
<b>05</b>	<b>The Contract</b>	Part C1: Agreement and contract data Part C2: Pricing Data
<b>06</b>	<b>Questions &amp; Answers</b>	
<b>07</b>	<b>Site Visit</b>	
<b>07</b>	<b>Closing</b>	Signing of Certificate of attendance Meeting adjournment





PROCEDURE				
<p><b>FIRE EMERGENCY</b></p> 	<p>The person discovering the fire must notify the Emergency Co-ordinator. When the alarm is heard terminate all activities</p>	<p>Remain calm but alert. Close all doors and windows. Switch off all electrical equipment and turn off mains. Do not risk your own life Remember the fire procedural drill and evacuation routes and assembly point.</p>	<p>Avoid smoke filled areas. Follow the instructions of the Emergency personnel Only evacuate once the evacuation alarm is sounded. Be alert for falling burning objects. Cover your head and body</p>	<p>Walk briskly, but do not run. Assist guests, visitors and the disabled. Assemble at the predetermined point for roll call. Do not return to the building unless instructed to do so</p>
<p><b>EVACUATION PROCEDURE</b></p> 	<p>The Evacuation Officer will order the evacuation. Remain calm and terminate all activities.</p>	<p>Immediately proceed with the Evacuation procedure. Follow the instructions of the Evacuation Officer</p>	<p>Do not make unnecessary attempts to retrieve or fetch personal belongs or valuables. Follow direction pointers to Emergency Exit.</p> 	<p>Walk briskly, but do not run. Assist guests, visitors and the disabled. Assemble at the predetermined assembly point for roll call. Do not return to the building unless instructed to do so. Do not give any information to anybody (press) except the Emergency Co-ordinator and his team.</p>
<p><b>MEDICAL EMERGENCY</b></p> 	<p><b>Remain calm</b></p>	<p>Notify the First Aid Officer and Emergency Co-ordinator immediately. Report the injury immediately to the Safety Officer for on spot investigation.</p>	<p>Call Emergency services if situation dictates or instructed to do so.</p>	<p>Ensure that the area, equipment or machine, which resulted in the injury to the person, is isolated from interference until the investigation has taken place.</p>



# Project Background

# Project Background



Transnet National Ports Authority (TNPA) plays a critical role in the logistics business through its eight commercial Ports located in the various provinces in South Africa (SA).

To improve its service offering, TNPA will undertake critical projects to create the necessary port capacity ahead of demand.

The KwaZulu-Natal Logistics Hub (KZN-LH) Programme has been created within TNPA to focus on the delivery of these critical projects in the Durban and Richards Bay Ports.



Some of the key projects for the Programme include:

- New Navy Base and Satellite Station
- New Container Terminals
- Expansion of Dry Bulk Facilities & New Dry Bulk Terminals
- New LNG Terminal
- Road and Rail upgrades
- Entrance Channel expansions

The Programme will roll out a significant number of projects in the coming years



# Project Background



## Initiatives Overview

- A. New Cruise Terminal
- B. TPT – DCT Pier 2 PSP
- C. eThekweni's Durban Bay Waterfront Development
- D. Second Access Road
- E. Container Storage for Pier 2

1. Automotive Terminal Expansion
2. Bayhead & Langeberg Roads Upgrade
3. New Point Container Terminal
4. **Maydon Wharf Channel Deepening**
5. **Entrance Channel Widening & Deepening**
6. Pier 2 Berth Deepening
7. SA Navy Satellite Station
8. **Pier 1 Phase 1 Container Terminal**
9. New Dry Dock
10. **Infill DCT Basin**
11. Reconstruction of Island View Berth 1
12. **Pier 1 Phase 2 Container Terminal & Island View Turning Basin**
13. **New Maydon Wharf Container Terminal**

Port of Durban Container Hub	
Precinct	Container Capacity (mTEUs)
Point	1.8
Pier 1	3.2
Pier 2	4.4
MW	1.6
<b>Total Capacity</b>	<b>11.0</b>



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# PART C3: SCOPE OF SERVICES

Part C3.1 SCOPE OF SERVICES



# Project Overview



- a) Provide a new cost effective **widened and deepened entrance channel** for the Port of Durban to accommodate larger vessels.
- b) The **Bluff turning basin** might be impacted by the entrance channel deepening and widening therefore the impact should be assessed.
- c) **Expansion of Pier 1 container terminal** to a capacity of 3,2m TEUs, construction of Berths and infilling using both dredged and imported material. The Navy station situated at Salisbury Island will be relocated; however, this package has been excluded from this project.
- d) **Infill DCT basin** using both dredged and imported material to create an additional berth and increasing terminal capacity to 4,4m. TEUs.
- e) **New Maydon Wharf Container Terminal Layout** increasing terminal capacity to 1,6m TEU's.
- f) Conduct specialist studies for **Maydon Wharf Channel Deepening** to determine the impact of larger vessels on moored vessels at the Maydon Wharf berths.



# Description of Services



## Scope for each project

#1

Pre-Feasibility



#2

Specialist Studies



#3

Environmental





## Scope



### Pre-Feasibility study

Review historical geotechnical investigations.

Identify options for each initiative listed in the scope of works ie. Entrance channel deepening & Widening, Pier 1 container terminal phase 1 & 2, Infill DCT Basin and New Maydon Wharf Container Terminal)

Provision of pre-feasibility level of engineering, design, and project management services, along with providing project support services for the various projects.

Compilation of the project estimate per each package including the related Bill of Quantities (BOQs) for the whole project.



## Scope

### Specialist Studies

- **Numerical modeling** for the entrance channel
- **Vessel navigational studies** for the Entrance channel and various waterways within the port (Full bridge simulation), including various terminals for pre-feasibility study herein.
- **Sediment transport** for the entrance channel.
- Conducting **moored vessel** studies including bollard positioning to assess the impact of environmental conditions and vessels movement within the port on vessels moored along the quay side for all current and proposed new terminals.
- Comprehensive investigation into opportunities related to **e-navigation** in maritime operations (Luminous range leading lights, leading lights capable of measuring distance) and production of a new nautical chart for the port.

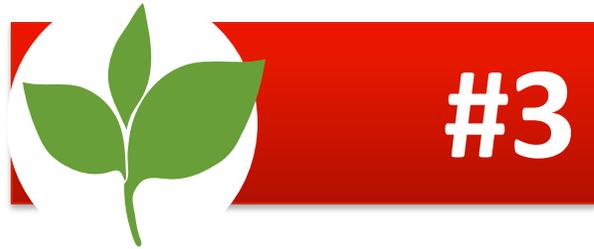




## PART C3.1: SCOPE OF SERVICES

### Scope

### Environmental



- The *Consultant* will have to compile all relevant environmental outputs as per the Transnet PLP concept and pre-feasibility stages guide.



# Project Timelines

# PART C3: SCOPE OF SERVICES



## PART C3.1: SCOPE OF SERVICES

Present Operating Philosophy

July 24

Present Engineering Design Model

Aug 24

Present Desktop modelling

Nov 24

Full bridge simulation for final selected option

Nov 24

Present Concept Designs

Jan 25

Numerical & Desktop modeling

Nov 24

Jan 25

Present specialist study outcomes

Present Constructability plan

Feb 25

Present Engineering Design & Reports

Jul 25

Finalise Report

Oct 25



# Commercial

Communications  
Tendering Procedures  
Evaluation Methodology  
Returnable Schedules  
Form of Contract – NEC3 PSC (Option G)  
Contract Data Part 1 and 2  
Contract Data – Z Clauses



## COMMUNICATION

- All communications whether general, commercial or technical to go via the following email address: [tenderenquiriespdu@transnet.net](mailto:tenderenquiriespdu@transnet.net), attention **Thuthukile Sibeta** (contact details in tender document).
- All queries will be communicated via a clarification register and will be issued only to the attendees who have attended this clarification meeting.
- Complete the attendance register with clear and correct contact details, as these contact details will be used to issue all clarifications and addendums.
- Last day for questions – **Five working days before the closing date. [Monday 22<sup>nd</sup> April 2024]**



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# PART T1: TENDERING PROCEDURES

T1.1 TENDER NOTICE AND INVITATION TO TENDER

T1.2 TENDER DATA

# PART T1: TENDERING PROCEDURES



## T1.1 TENDER NOTICE AND INVITATION TO TENDER

<b>Tender Type:</b>	Request For Proposal (RFP)
<b>Descriptions of Services:</b>	Provision of Pre-feasibility Studies For The Entrance Channel Widening and Deepening, Island View Basin, Pier 1 Container Terminal, Infill DCT Basin and New Maydon Wharf Container Terminal For The Port of Durban
<b>RFP Number:</b>	TNPA/2024/01/0007/54253/RFP
<b>Tender Issue Date:</b>	28 March 2024
<b>Clarification Meeting:</b>	08 April 2024
<b>Closing Date:</b>	29 April 2024
<b>Closing Time:</b>	16h00
<b>Tender Validity Period:</b>	12 weeks from Closing Date



- Tender closing Date: **29 April 2024, Monday at 16h00pm (SAST)**  
(South African Standard Time)

**NO EXTENSIONS TO THIS DATE WILL BE ENTERTAINED WITHOUT GOOD CAUSE SHOWN**

## Uploading Submissions

- The Transnet e-Tender Submission Portal can be accessed as follows:
- Log on to the Transnet eTenders management platform website
- (<https://transnetetenders.azurewebsites.net>)

**Tenderers are required to ensure that electronic bid submissions are done at least a day before the closing date.**

**Transnet will not be held liable for any challenges experienced by bidders as a result of the technical challenges.**



The tender offers to this tender will be opened as soon as possible after the closing date and time. Transnet shall not, at the opening of tenders, disclose to any other company any confidential details pertaining to the Tender Offers / information received, i.e. pricing, delivery, etc. The names and locations of the Tenderers will be disclosed to other Tenderers upon request.

**NB: NO LATE TENDERS WILL BE ACCEPTED**

## T1.2 Tender Data

- The conditions of tender are the Standard Conditions of Tender as contained in Annex C of the CIDB Standard for Uniformity in Engineering and Construction Works Contracts.
- Tender offer validity period of **12 weeks** after the closing date;

# PART T1: TENDERING PROCEDURES



## T1.2 TENDER DATA

### **Part T: The Tender**

Part T1: Tendering procedures

Part T2: Returnable documents

### **Part T2: Returnable Documents**

T2.1 List of Returnable Documents

T2.2 Returnable Schedules

### **The Contract**

#### **Part C1: Agreements and Contract Data**

C1.1 Form of offer and acceptance

C1.2 Contract data (Part 1 & 2)

C1.3 Form of Securities Part

#### **Part C2: Pricing Data**

C2.1 Pricing instructions

C2.2 Pricing Schedule

C3.1 Scope of Services



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# PART T2: RETURNABLE DOCUMENTS

T2.1 LIST OF RETURNABLE DOCUMENTS

T2.2 LIST OF RETURNABLE SCHEDULE



## T2.1 LIST OF RETURNABLE DOCUMENTS

### **2.1.1 These schedules are required for pre-qualification and eligibility purposes:**

#### **Stage One as per CIDB: Eligibility Criteria Schedule**

T2.2-02 Certificate of attendance at Compulsory Tender Clarification Meeting

### **2.1.2 Stage two as per CIDB: these schedules will be utilised for evaluation purposes:**

T2.2-03 **Evaluation Schedule:** Management & CV's

T2.2-04 **Evaluation Schedule:** Project Organogram/ Organisation Structure

T2.2-05 **Evaluation Schedule:** Approach Paper or Method Statement

T2.2-06 **Evaluation Schedule:** Previous experience

T2.2-07 **Evaluation Schedule:** Programme/ Schedule



### 2.1.3 Returnable Schedules - General:

- T2.2-08 Proposed organisation and staffing
- T2.2-09 Authority to submit tender
- T2.2-10 Record of addenda to tender documents
- T2.2-11 Letter of Good Standing
- T2.2-12 Risk Elements
- T2.2-13 Job creation schedule
- T2.2-14 Environmental declaration
- T2.2-15 Domestic Prominent Influential Persons (DPIP)
- T2.2-16 Skills transfer plan
- T2.2-17 Agreement in terms of (POPIA)
- T2.2-18 Supplier declaration
- T2.2-19 Intention to Tender

## PART T2: RETURNABLE DOCUMENTS



### **Agreement and Commitment by Tenderer:**

T2.2 LIST OF RETURNABLE SCHEDULE

T2.2-20 CIDB SFU ANNEX G Compulsory Enterprise Questionnaire

T2.2-21 Non-Disclosure Agreement

T2.2-22 RFP Declaration Form

T2.2-23 RFP – Breach of Law

T2.2-24 Certificate of Acquaintance with Tender Document

T2.2-25 Service Provider Integrity Pact

T2.2-26 Supplier Code of Conduct

# PART T2: RETURNABLE DOCUMENTS



## T2.2 LIST OF RETURNABLE SCHEDULE

### **1.3.2 Bonds/Guarantees/Financial/Insurance:**

#### **Please make it sequential**

- T2.2-30 Insurance provided by the Contractor
- T2.2-31 Form of Intent to provide a Performance Guarantee
- T2.2-32 Forecast Rate of Invoicing
- T2.2-33 Three (3) years audited financial statements

# PART T2: RETURNABLE DOCUMENTS



## T2.2 LIST OF RETURNABLE SCHEDULE

- 2.2 C1.1 Offer Portion of Form of Offer & Acceptance**
- 2.3 C1.2 Contract Data**
- 2.4 C1.3 Forms of Securities**
- 2.5 C2.1 Pricing Instructions**
- 2.6 C2.2 Pricing Schedule**
- 2.7 C3.1 Scope of Services**



# Evaluation Methodology

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Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders:

- **Stage One - Eligibility with regards to attendance at the compulsory clarification meeting:** An authorised representative of the tendering entity or a representative of a tendering entity that intends to form a Joint Venture (JV) must attend the compulsory clarification meeting in terms C2.7
- **Stage Two - Functionality (The minimum points is 70 points.):** Only those tenderers who obtain the minimum qualifying score for functionality will be evaluated further in terms of price and the applicable preference point system. The minimum qualifying for score for functionality is **70** points.



# Evaluation Methodology

## Evaluation methodology Continued

- The evaluation criteria for measuring functionality and the points for each criterion and, if any, each sub-criterion are as stated in C.3.11. Functionality shall be scored independently by not less than 3 (three) evaluators and averaged in accordance with the following schedules:

Pre-Qualifying Quality Criteria	Total number of points
Management and CV's	40
Approach Paper/ Method Statement	30
Project Organogram/ Organisation Structure	10
Previous experience	10
Programme	10

- Each evaluation criteria will be assessed in terms of scores of 0, 40, 70, 90, 100 The scores of each of the evaluators will be averaged, weighted and then totaled to obtain the final score for functionality, unless scored collectively. (See CIDB Inform Practice Note #9).
- Note: Any tender not complying with the above-mentioned requirements, will be regarded as non-responsive and will therefore not be considered for further evaluation.**



## Stage Three – Price and Specific Goals

- The tender materially complies with the scope / specifications of the Tender;
- The tender contains a priced offer;
- The tenderer is required to submit all documents as stated in C.3.11 of tender data and returnable T2.2-12: valid evidence of specific goals (preference claim form) requirements stipulated in SBD6.1 and
- The tender offer will only be accepted if the tenderer complies with C3.13 as contained in the tender data. “C.2.13.3 Each tender offer shall be in the **English Language.**”
- No Alternative Tender Offers will be considered;
- Method 2: Price (80) & Preference (20).



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# Evaluation Criteria: Functionality



# PART T1: TENDERING PROCEDURES



## T1.2 Tender Data (Clause 3.11 Functionality Criteria)

**T2.2-03 Management and CV's of Key Persons**

**40 points**

**T2.2-04 Company Organogram**

**10 points**

**T2.2-05 Approach Paper**

**30 points**

**T2.2-06 Previous Experience**

**10 points**

**T2.2-07 Project Programme**

**10 points**

**Minimum threshold of “70 points” to proceed to the next stage.**



## T2.2-03 Management and CV's of Key Persons

40 points

- Relevant Qualifications
- Relevant Registration
- Relevant Experience

### ***Key Persons:***

- NEC Supervisor/Resident Engineer
- Structural/ Bridge Engineer/ Technologist
- Civil Engineer/ Technologist
- Electrical Engineer/ Technologist
- Geotechnical Engineer/Technologist
- Land Surveyor

# PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

## T2.2-03 Management and CV's of Key Persons

### Evaluation Criteria and Scoring (Part 1)

40 points

# PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

## T2.2-03 Management and CV's of Key Persons

### Evaluation Criteria and Scoring (Part 2)

40 points



## T2.2-04 Company Organogram

10 points

A comprehensive and detailed organogram that shows the structure and composition of their entire team i.e., the main disciplines involved including the key staff/expert identified in the Contract Data Part 2 (two) and the proposed technical and support staff and site staff, in addition to the minimum required key people stated in the Scope of Services.

# PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

## T2.2-04 Company Organogram

### Evaluation Criteria and Scoring

10 points

	<b>Organisation and Staffing [Weighting: 5]</b>
<b>No Response (score 0)</b>	The tenderer has submitted no information or inadequate information to determine a score.
<b>Poor (score 40)</b>	The organization chart is not detailed or not complete, the staffing plan is weak in important areas of the project and or there is no clarity in allocation of tasks and responsibilities.
<b>Satisfactory (score 70)</b>	The organizational chart is complete and detailed, the technical level and composition of the staffing arrangements are adequate. (includes the on and off-site management).

# PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

## T2.2-04 Company Organogram

### Evaluation Criteria and Scoring

10 points

<b>Good (score 90)</b>	Besides meeting the above "satisfactory (Score 70)" rating, staff are well balanced i.e. they show good co-ordination, complimentary skills, clear and defined duties and responsibilities. including a collaborative approach to dealing with Contractors employed by the Employer.
<b>Very Good (score 100)</b>	Besides meeting the above "good (Score 90)" rating, The organogram features the key personnel assigned to the project, along with the support staff. The organogram outlines the roles and responsibilities of these resources within the project. The proposed team is well integrated and includes proposed additional resources that will be used to address the project requirements in an outstanding manner.

# PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

**T2.2-05 Approach Paper**

**30 points**

# PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

## T2.2-05 Approach Paper

### Evaluation Criteria and Scoring (Part 1)

30 points

# PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

## T2.2-05 Approach Paper

### Evaluation Criteria and Scoring (Part 2)

30 points

# PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

## T2.2-06 Previous Experience

**10 points**

Completion Certificates or Letters of Completion from Clients in the last 15 years on Clients Letterheads



## T2.2-06 Previous Experience

### Evaluation Criteria and Scoring (Part 1)

**10 points**

	<b>Company's Previous Experience [Weighting: 15 Points]</b>
<b>No Response (score 0) No submission</b>	The tenderer has submitted no information or inadequate information to determine the score or has submitted signed completion certificates or signed letters of completion which are not in line with the scope of work/letter of completion/completion certificate/reference letter is not signed/not in a client's letterhead/functionality is not met.
<b>Poor (score 40)</b>	The tenderer has submitted signed completion certificates or signed letters of completion/signed reference letters for one - two (1-2) roads/bridges related capability projects completed in the last fifteen (15) years and therefore deemed to have limited experience.
<b>Satisfactory (score 70)</b>	The tenderer has submitted signed completion certificates or signed letters of completion/signed reference letters for three (3) roads/bridges related capability projects completed in the last fifteen (15) years and therefore deemed to have satisfactory experience.



## T2.2-06 Previous Experience

### Evaluation Criteria and Scoring (Part 2)

10 points

	<b>Company's Previous Experience [Weighting: 15 Points]</b>
<b>Good</b> (score 90)	The tenderer has submitted signed completion certificates or signed letters of completion/ signed reference letters for four (4) roads/bridges related capability projects completed in the last fifteen (15) years and therefore deemed to have good experience.
<b>Very Good</b> (score 100)	The tenderer has submitted signed completion certificates or signed letters of completion/ signed reference letters for five (5) or more roads/bridges related capability projects completed in the last fifteen (15) years and therefore deemed to have outstanding experience.



## T2.2-07 Project Programme

**10 points**

A comprehensive and detailed organogram that shows the structure and composition of their entire team i.e., the main disciplines involved including the key staff/expert identified in the Contract Data Part 2 (two) and the proposed technical and support staff and site staff, in addition to the minimum required key people stated in the Scope of Services.

# PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

## T2.2-07 Project Programme

### Evaluation Criteria and Scoring (Part 1)

10 points

# PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

## T2.2-07 Project Programme

### Evaluation Criteria and Scoring (Part 2)

10 points



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# Evaluation Criteria: Specific Goals

Supplier Development Team



## STAGE 3: PREFERENCE POINTS SYSTEM (80/20)

Only tenders that achieve the minimum qualifying score for functionality will be evaluated further in accordance with the 80/20 preference points systems as described in Preferential Procurement Regulations, 80 where the financial value of one or more responsive tenders received have a value equal to or below R50 million, inclusive of all applicable taxes.

<b>Thresholds</b>	<b>Minimum Threshold</b>
Technical / functionality	70

<b>Evaluation Criteria</b>	<b>Final Weighted Scores</b>
Price and Total Cost of Ownership	80
Specific goals - Scorecard	20
<b>TOTAL SCORE:</b>	100

## STAGE 3: PREFERENCE POINTS SYSTEM (80/20)



### SPECIFIC GOALS

The market analysis was conducted in compliance with the:

Transnet Preferential Procurement Policy (TPPP). According to 5.7.14 of the policy, for all tenders above R50m (Fifty million) allocating higher weighting to identified goals that will amount to 10 points for 90/10 or 20 points for 80/20. One of the specific goals must always be B-BBEE Contributor level 1 and/or 2 in all transactions regardless of the value.

The marketing analysis conducted was also guided by:

Transnet Enterprise and Supplier Development policy, Supply Chain Management Policy, Delegations of Authority Framework, Goods and Services Procurement Manuals, Construction Procurement Manual. Procurement Working Instruction, Contract Management SOP, Transformation Policy Terms of References: Bid Specification Committee (BSC), Bid Evaluation Committee (BEC), Bid Adjudication Committee (BAC) constituted in compliance with Transnet Supply Chain management Policy.

## SELECTED SPECIFIC GOALS AND PREFERENCE POINTS



In terms of Transnet Preferential Procurement policy (TPPP) and Procurement Manuals, the following preference points must be awarded to a bidder who provides the relevant required evidence for claiming points.

<b>Specific Goals</b>	<b>Number of points (80/20 system)</b>
B-BBEE Status Level of contributor (1 or 2).	10
30% Black Women Owned Entities.	10
Non- Compliant and /or B-BBEE Level 3-8 contributors.	0



## SPECIFIC GOALS AND ACCEPTABLE EVIDENCE

The following Table represents the evidence to be submitted for claiming preference points for applicable specific goals in a particular tender:

Specific Goals	Acceptable Evidence
<b>B-BBEE Status Level of contributor (1 or 2).</b>	<ul style="list-style-type: none"> <li>• B-BBEE Certificate / Sworn-Affidavit / CIPC B-BBEE Certificate (in case of JV, a consolidate scorecard will be accept) as per DTIC guidelines.</li> </ul>
<b>30% Black Women Owned Entities.</b>	<ul style="list-style-type: none"> <li>• B-BBEE Certificate / Sworn-Affidavit / CIPC B-BBEE Certificate (in case of JV, a consolidate scorecard will be accept) as per DTIC guidelines and</li> <li>• Certified copy of ID documents of the owners which are 30% or more owned by black women.</li> </ul>

**Should the evidence required for any of the Specific Goals applicable in this tender not to be provided, a tenderer will score zero (0) preference points for that particular "Specific Goal"**

# KEY POINTERS DETERMINING THE VALIDITY OF A SWORN AFFIDAVIT (continued)



- Name/s of deponent as they appear in the identity document and the identity number.
- Designation of the deponent as either the director, owner or member must be indicated in order to know that person is duly authorized to depose of an affidavit.
- Name of enterprise as per enterprise registration documents issued by the CIPC, where applicable, and enterprise business address.
- Percentage of black ownership, black female ownership and designated group.
- Indicate total revenue for the year under review and whether it is based on audited financial statements or management account.
- Financial year end as per the enterprise's registration documents, which was used to determine the total revenue.
- B-BBEE Status level. An enterprise can only have one status level.
- Empowering supplier status must be indicated. For QSEs, the deponent must select the basis for the empowering supplier status.
- Date deponent signed and date of Commissioner of Oath must be the same.
- Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission a sworn affidavit in which they have an interest.

# KEY POINTERS DETERMINING THE VALIDITY OF A SWORN AFFIDAVIT (continued)



- Valid B-BBEE certificate from SANAS accredited verification agency, CIPC B-BBEE certificate or BBEE sworn affidavit complying with the following requirements.
- In case of Joint Ventures, a Venture Agreement SANAS approved B-BBEE certificate must be submitted. The individual company sworn Affidavits/certificates will not be considered for JV's.
- Letters from the verification agency stating that the bidder is on the process of being verified will not be acceptable.
- The B-BBEE certificate/affidavit must be submitted on the date and time of closing of tender.

# Key Pointers determining the validity of B-BBEE Certificate:

## Valid B-BBEE Certificate



**VA Name**

**Enterprise Name  
(Cross referenced to Tax Clearance Certificate & Enterprise Registration No.)**

**Elements verified**

**Technical Signatory**

**Example:  
VALID B-BBEE**

**B-BBEE Status, Generic Codes, & Procurement Recog level**

**Certificate Number & Validity Period**

**SANAS logo & BVA Number**

B-BBEE STATUS	POINTS		STATUS
Ownership Equity	20.00	Black Ownership	100%
Management Control	14.27	Black Female Ownership	20%
Skills Development	16.00	ED Beneficiary	No
Supplier & Enterprise Development	42.00	Designated Supplier	No
Socio-Economic Development	05.00	Certificate Number	Gen 001/2017
Priority Elements achieved	Yes	Date Issued	06/02/2017
Level discounted	No	Expiry Date	05/02/2018
Final Level	2		

# Key Pointers determining the validity of Sworn – Affidavit:



**Example:  
VALID  
SWORN  
AFFIDAVIT**

Name of deponent & ID Number

Indicate designation

Enterprise details

Indicate BO & BWO  
Tick or underlined Mngt Acc or AFS

Commissioner of Oath  
signature and date

**SWORN AFFIDAVIT FOR AN EXEMPTED MICRO ENTERPRISE**

I, the undersigned,

Full name & Surname: SUNDHRAN NAIDOO  
 Identity number: 7400165131089

Hereby declare under oath as follows:

- The contents of this statement are to the best of my knowledge a true reflection of the facts.
- I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:
 

Enterprise Name:	<u>ID S W PLANT AND CIVILS CC</u>
Trading Name:	<u>SK PLANT AND CONSTRUCTION</u>
Registration Number:	<u>2006/037658/23</u>
Enterprise Address:	<u>32 PARAGON PLACE INDUSTRIAL PARK PHOENIX 1905</u>
- I hereby declare under oath that:
  - The enterprise is 100 % black owned;
  - The enterprise is 0 % black woman owned;
  - Based on the management accounts and other information available on the 2016 financial year, the income did not exceed R10,000,000.00 (ten million rands);
  - Please confirm on the table below the B-BBEE level contributor, by ticking the applicable box.

100% black owned	<b>Level One</b> (135% B-BBEE procurement recognition)	<input checked="" type="checkbox"/>
More than 51% black owned	<b>Level Two</b> (125% B-BBEE procurement recognition)	
Less than 51% black owned	<b>Level Four</b> (100% B-BBEE procurement recognition)	
- The entity is an empowering supplier in terms of the dti Codes of Good Practice.
- I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
- The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Financial Year (dd/mm/yyyy)

B-BBEE Status Level based on Black Ownership

Deponent signature and date

Commissioner of Oath Certification Stamp

Deponent Signature: [Signature]  
 Date: 16 August 2016

[Signature]  
 Commissioner of Oaths  
 Signature & stamp

**KWAZULU-NATAL POLICE SERVICE**  
 COMMUNITY CIVILS CENTRE



# Key Pointers determining the validity of CIPC B-BBEE Certificate:

dtic logo

Bar code with tracking number

Certificate number

% of BO, BWO & TWO

Date of issue & expiry date

**B-BBEE CERTIFICATE FOR EXEMPTED MICRO ENTERPRISES**

Issued by the Companies & Intellectual Property Commission (CIPC) on behalf of the Department of Trade and Industry. Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end, the annual Total Revenue was R10,000,000.00 (Ten Million Rands) or less.

This Certificate serves as an Affidavit in terms of Code Series 000, Section 4.5 of the Amended Code 2013.

Tracking Number: 9367024326      Enterprise Number: K2017267673

**B-BBEE LEVEL 1 CONTRIBUTOR: 135% PROCUREMENT RECOGNITION**

**B-BBEE INFORMATION**

Certificate Number	9367024326
Total Number of Shareholders	ONE (1) SHAREHOLDER(S)
Number of Black Shareholders	ONE (1) BLACK SHAREHOLDER(S)
Number of White Shareholders	ZERO (0) WHITE SHAREHOLDER(S)
Black Ownership Percentage	100% BLACK OWNERSHIP
Black Female Percentage	100% BLACK FEMALE OWNERSHIP
White Ownership Percentage	0% WHITE OWNERSHIP
B-BBEE Status	B-BBEE LEVEL 1 CONTRIBUTOR: 135% PROCUREMENT RECOGNITION
Date of Issue	01-June-2022
Expiry Date	31-May-2023

**ENTERPRISE INFORMATION**

Registration number	2017 / 267673 / 07
Enterprise Name	JOEL MARK (PTY) LTD
Registration Date	15-June-2017
Enterprise Type	Private Company
Enterprise Status	In Business

Physical Address: the dti Campus - Block F, 77 Meritjies Street, Sunnyside 0001. Postal Address: Companies P O Box 429, Pretoria 0001. Doceex: 256. Web: www.cipc.co.za. Contact Centre: 086 100 2472(CIPC). Contact Centre (international): +27 12 394 9500.

**Example:  
VALID CIPC B-BBEE**

Bar code with enterprise number

CIPC Watermark

B-BBEE Status & Proc Recog Level

Reg. Number & Enterprise Name



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# PART C1: AGREEMENT AND CONTRACT DATA

C1.1 FORM OF OFFER AND ACCEPTANCE

C1.2 CONTRACT DATA

C1.3 FORM OF SECURITIES

# PART C1: AGREEMENT AND CONTRACT DATA



## C1.1 FORM OF OFFER AND ACCEPTANCE

- Ensure that amount in words corresponds with amount in figures on the Pricing Schedule
- Ensure that Form of Offer is signed by authorised person and two witnesses



# PART C1: AGREEMENT AND CONTRACT DATA

## C1.2 CONTRACT DATA

The conditions of contract (**NEC 3 Professional Services Contract**) are the core clauses and the clauses for main **Option A: Term contract**

### **Dispute resolution**

- Option W1: Dispute resolution procedure

### **Secondary Options**

- X1: Price adjustment for inflation
- X2: Changes in the law
- X7: Delay damages
- X9: Transfer of Rights
- X10: Employer's Agent
- X11: Termination by the Employer
- X13: Performance Bond
- X18: Limitation of Liability
- Z : Additional conditions of contract



## Contract Data

- Start Date: **03 July 2024**
- Key Dates: Refer to Contract Data Part 1, C1.2
- Completion Date for the Whole of The Services: **02 November 2026**



The *conditions of contract* stated in the Contract Data Part 1 include the following Secondary Option:

Option X13: Performance bond

The organisation providing the Performance Guarantee does so by copying the pro forma document onto its letterhead without any change to the text or format and completing the required details. The completed document is then given to the *Employer* within the time stated in the contract.



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# PART C2: PRICING DATA

C2.1 PRICING INSTRUCTION  
C2.2 ACTIVITY SCHEDULE



## PART C2: PRICING DATA

### C2.1.1 PRICING INSTRUCTIONS: OPTION G

- 1) The *Consultant* shall be paid under the NEC Option G contract (Term Service) for services performed.
- 2) The staff rates are the prices charged for staff and shall include for all the costs to the *Consultant*, including basic salary, any additional payments or benefits and social costs, overhead charges incurred as part of normal business operations including the cost of management, as well as payments to administrative, clerical and secretarial staff used to support professional and technical staff in general and not on a specific project only.
- 3) The total annual cost of employment of a person is the total amount borne by the *Consultant* in respect of the employment of such a person per year, calculated at the amounts applicable to such a person at the time when the services are rendered, including basic salary, or a nominal market related salary, fringe benefits not reflected in the basic salary, including normal annual bonus; *Employer's* contribution to medical aid; group life insurance premiums borne by the *Consultant*; the *Consultant's* contribution to a pension or provident fund; and all other benefits or allowances payable in terms of a letter of appointment, including any transportation allowance or company vehicle benefits, telephone and / or computer allowances, etc; and amounts payable in terms of an Act.



## PART C2: PRICING DATA

### C2.1.1 PRICING INSTRUCTIONS: OPTION G

- 4) The hourly rates for salaried professional or technical staff (staff rate category 4 in Pricing Schedule) shall not exceed that payable professionally qualified responsible for carrying out the service (staff rate category 3 in Pricing Schedule).
- 5) The hourly rates for salaried staff include all protective clothing and all standard equipment.
- 6) The staff rate for casual labour shall include the provision of all protective clothing.
- 7) Payment to a director or member not providing strategic guidance in planning and executing a project or performing quality management checks shall be paid under another relevant category.
- 8) The staff rates derived from the Pricing Schedule exclude value added tax.



## PART C2: PRICING DATA

### C2.2 ACTIVITY SCHEDULE

#### **The *staff rates* are:**

- Director
- Professional advisers
- Professionally qualified staff
- Salaried technical staff
- Casual labour

#### **The *expenses* are:**

- Costs for the excavation of test pits, boreholes, drilling, testing and sampling and making good
- transportation, accommodation and costs for work that is distinct from and not covered in the scope of work
- Private car or MPV

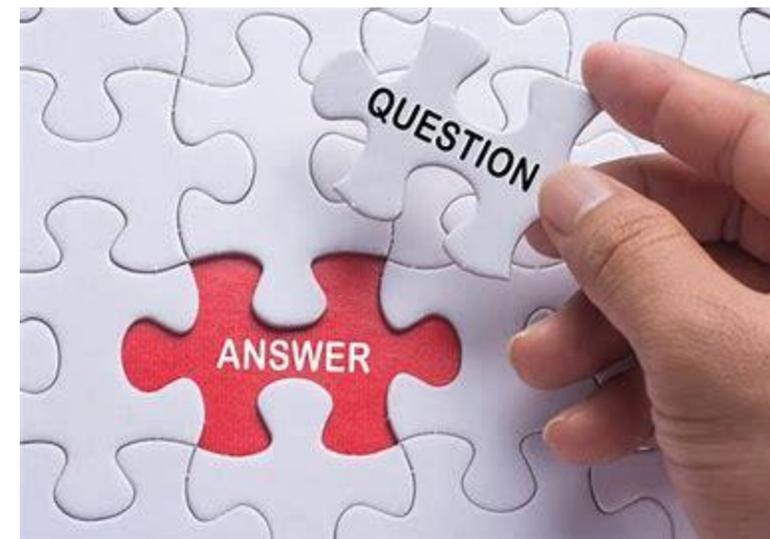
#### **Pricing Data C2.3 Task Schedule**

- Bidders are to price for all task orders as per task schedule
- Sum all task orders and transfer/ Carry forward to C1.1 Form of Offer and Acceptance

# QUESTIONS & ANSWERS SESSION:



Question  
&  
Answer



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Thank you

