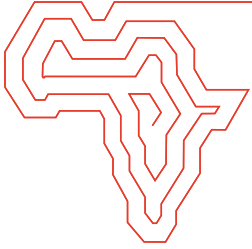




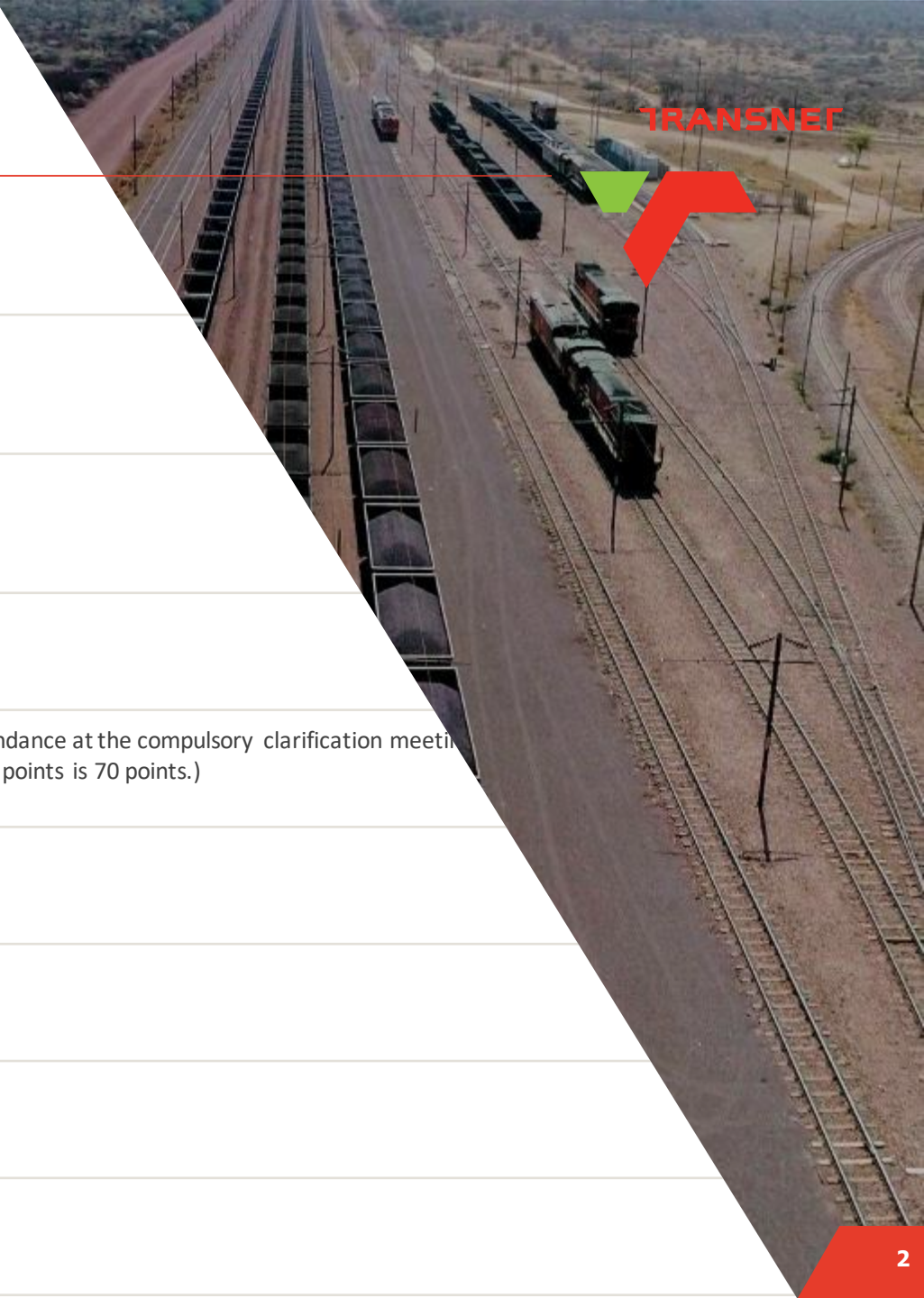
**Compulsory Clarification Meeting:
Provision Of Pre-Feasibility Studies for The Entrance
Channel Widening and Deepening, Island View Basin,
Pier 1 Container Terminal, Infill DCT Basin And New
Maydon Wharf Container Terminal For The Port Of
Durban**

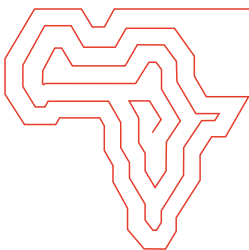
RFP Number: TNPA/2024/01/0007/54253/RFP





AGENDA

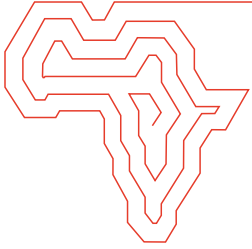


01	Opening	Purpose Introductions Safety Briefing
02	Scope Overview	Part C3: Scope of Services Project Overview Description of Services Project timelines
03	Commercial	Communications Form of Contract – NEC3 PSC (Option G) Contract Data Part 1 and 2 Contract Data – Z Clauses
04	The Tender	Part T1: Tendering Procedures Part T2: Returnable Documents
05	Evaluation Methodology	Stage one Eligibility with regards to attendance at the compulsory clarification meeting Stage Two - Functionality (The minimum points is 70 points.) Stage Three – Price and Specific Goals
05	The Contract	Part C1: Agreement and contract data Part C2: Pricing Data
06	Questions & Answers	
07	Site Visit	
07	Closing	Signing of Certificate of attendance Meeting adjournment





PROCEDURE				
FIRE EMERGENCY 	<p>The person discovering the fire must notify the Emergency Co-ordinator. When the alarm is heard terminate all activities</p>	<p>Remain calm but alert. Close all doors and windows. Switch off all electrical equipment and turn off mains. Do not risk your own life Remember the fire procedural drill and evacuation routes and assembly point.</p>	<p>Avoid smoke filled areas. Follow the instructions of the Emergency personnel Only evacuate once the evacuation alarm is sounded. Be alert for falling burning objects. Cover your head and body</p>	<p>Walk briskly, but do not run. Assist guests, visitors and the disabled. Assemble at the predetermined point for roll call. Do not return to the building unless instructed to do so</p>
EVACUATION PROCEDURE 	<p>The Evacuation Officer will order the evacuation. Remain calm and terminate all activities.</p>	<p>Immediately proceed with the Evacuation procedure. Follow the instructions of the Evacuation Officer</p>	<p>Do not make unnecessary attempts to retrieve or fetch personal belongs or valuables. Follow direction pointers to Emergency Exit.</p> 	<p>Walk briskly, but do not run. Assist guests, visitors and the disabled. Assemble at the predetermined assembly point for roll call. Do not return to the building unless instructed to do so. Do not give any information to anybody (press) except the Emergency Co-ordinator and his team.</p>
MEDICAL EMERGENCY 	<p>Remain calm</p>	<p>Notify the First Aid Officer and Emergency Co-ordinator immediately. Report the injury immediately to the Safety Officer for on spot investigation.</p>	<p>Call Emergency services if situation dictates or instructed to do so.</p>	<p>Ensure that the area, equipment or machine, which resulted in the injury to the person, is isolated from interference until the investigation has taken place.</p>



Project Background

Project Background



Transnet National Ports Authority (TNPA) plays a critical role in the logistics business through its eight commercial Ports located in the various provinces in South Africa (SA).

To improve its service offering, TNPA will undertake critical projects to create the necessary port capacity ahead of demand.

The KwaZulu-Natal Logistics Hub (KZN-LH) Programme has been created within TNPA to focus on the delivery of these critical projects in the Durban and Richards Bay Ports.



Some of the key projects for the Programme include:

- New Navy Base and Satellite Station
- New Container Terminals
- Expansion of Dry Bulk Facilities & New Dry Bulk Terminals
- New LNG Terminal
- Road and Rail upgrades
- Entrance Channel expansions

The Programme will roll out a significant number of projects in the coming years



- ### Initiatives Overview
- A. New Cruise Terminal
 - B. TPT – DCT Pier 2 PSP
 - C. eThekweni's Durban Bay Waterfront Development
 - D. Second Access Road
 - E. Container Storage for Pier 2
- Automotive Terminal Expansion
 - Bayhead & Langeberg Roads Upgrade
 - New Point Container Terminal
 - Maydon Wharf Channel Deepening**
 - Entrance Channel Widening & Deepening**
 - Pier 2 Berth Deepening
 - SA Navy Satellite Station
 - Pier 1 Phase 1 Container Terminal**
 - New Dry Dock
 - Infill DCT Basin**
 - Reconstruction of Island View Berth 1
 - Pier 1 Phase 2 Container Terminal & Island View Turning Basin**
 - New Maydon Wharf Container Terminal**



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PART C3: SCOPE OF SERVICES

Part C3.1 SCOPE OF SERVICES



Project Overview



- a) Provide a new cost effective **widened and deepened entrance channel** for the Port of Durban to accommodate larger vessels.
- b) The **Bluff turning basin** might be impacted by the entrance channel deepening and widening therefore the impact should be assessed.
- c) **Expansion of Pier 1 container terminal** to a capacity of 3,2m TEUs, construction of Berths and infilling using both dredged and imported material. The Navy station situated at Salisbury Island will be relocated; however, this package has been excluded from this project.
- d) **Infill DCT basin** using both dredged and imported material to create an additional berth and increasing terminal capacity to 4,4m. TEUs.
- e) **New Maydon Wharf Container Terminal Layout** increasing terminal capacity to 1,6m TEU's.
- f) Conduct specialist studies for **Maydon Wharf Channel Deepening** to determine the impact of larger vessels on moored vessels at the Maydon Wharf berths.



Description of Services



Scope for each project

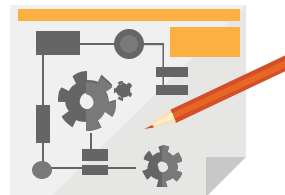
#1

Pre-Feasibility



#2

Specialist Studies



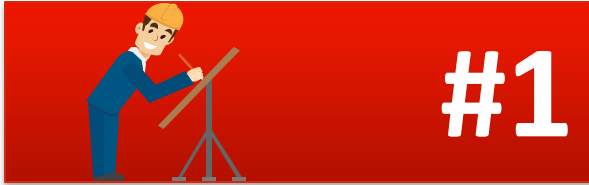
#3

Environmental





Scope



Pre-Feasibility study

Review historical geotechnical investigations.

Identify options for each initiative listed in the scope of works ie. Entrance channel deepening & Widening, Pier 1 container terminal phase 1 & 2, Infill DCT Basin and New Maydon Wharf Container Terminal)

Provision of pre-feasibility level of engineering, design, and project management services, along with providing project support services for the various projects.

Compilation of the project estimate per each package including the related Bill of Quantities (BOQs) for the whole project.



Scope

Specialist Studies

- **Numerical modeling** for the entrance channel
- **Vessel navigational studies** for the Entrance channel and various waterways within the port (Full bridge simulation), including various terminals for pre-feasibility study herein.
- **Sediment transport** for the entrance channel.
- Conducting **moored vessel** studies including bollard positioning to assess the impact of environmental conditions and vessels movement within the port on vessels moored along the quay side for all current and proposed new terminals.
- Comprehensive investigation into opportunities related to **e-navigation** in maritime operations (Luminous range leading lights, leading lights capable of measuring distance) and production of a new nautical chart for the port.



PART C3: SCOPE OF SERVICES



PART C3.1: SCOPE OF SERVICES

Scope

Environmental



- The *Consultant* will have to compile all relevant environmental outputs as per the Transnet PLP concept and pre-feasibility stages guide.

Project Timelines

PART C3: SCOPE OF SERVICES



PART C3.1: SCOPE OF SERVICES

Present Operating
Philosophy

July 24

Present
Engineering
Design Model

Aug 24

Present Desktop
modelling

Nov 24

Full bridge
simulation for
final selected
option

Nov 24

Present Concept
Designs

Jan 25

Numerical &
Desktop modeling

Nov 24

Jan 25

Present specialist
study outcomes

Present
Constructability
plan

Feb 25

Present
Engineering
Design & Reports

Jul 25

Finalise Report

Oct 25



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Commercial

Communications
Tendering Procedures
Evaluation Methodology
Returnable Schedules
Form of Contract – NEC3 PSC (Option G)
Contract Data Part 1 and 2
Contract Data – Z Clauses



COMMUNICATION

- All communications whether general, commercial or technical to go via the following email address: tenderenquiriespdu@transnet.net, attention **Thuthukile Sibeta** (contact details in tender document).
- All queries will be communicated via a clarification register and will be issued only to the attendees who have attended this clarification meeting.
- Complete the attendance register with clear and correct contact details, as these contact details will be used to issue all clarifications and addendums.
- Last day for questions – **Five working days before the closing date. [Monday 22nd April 2024]**



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PART T1: TENDERING PROCEDURES

T1.1 TENDER NOTICE AND INVITATION TO TENDER

T1.2 TENDER DATA

PART T1: TENDERING PROCEDURES



T1.1 TENDER NOTICE AND INVITATION TO TENDER

Tender Type:	Request For Proposal (RFP)
Descriptions of Services:	Provision of Pre-feasibility Studies For The Entrance Channel Widening and Deepening, Island View Basin, Pier 1 Container Terminal, Infill DCT Basin and New Maydon Wharf Container Terminal For The Port of Durban
RFP Number:	TNPA/2024/01/0007/54253/RFP
Tender Issue Date:	28 March 2024
Clarification Meeting:	08 April 2024
Closing Date:	29 April 2024
Closing Time:	16h00
Tender Validity Period:	12 weeks from Closing Date

PART T1: TENDERING PROCEDURES



TENDERING PROCEDURES (cont.)

- Tender closing Date: **29 April 2024, Monday at 16h00pm (SAST)**
(South African Standard Time)

NO EXTENSIONS TO THIS DATE WILL BE ENTERTAINED WITHOUT GOOD CAUSE SHOWN

Uploading Submissions

- The Transnet e-Tender Submission Portal can be accessed as follows:
- Log on to the Transnet eTenders management platform website
- (<https://transnetetenders.azurewebsites.net>)

Tenderers are required to ensure that electronic bid submissions are done at least a day before the closing date.

Transnet will not be held liable for any challenges experienced by bidders as a result of the technical challenges.



The tender offers to this tender will be opened as soon as possible after the closing date and time. Transnet shall not, at the opening of tenders, disclose to any other company any confidential details pertaining to the Tender Offers / information received, i.e. pricing, delivery, etc. The names and locations of the Tenderers will be disclosed to other Tenderers upon request.

NB: NO LATE TENDERS WILL BE ACCEPTED

T1.2 Tender Data

- The conditions of tender are the Standard Conditions of Tender as contained in Annex C of the CIDB Standard for Uniformity in Engineering and Construction Works Contracts.
- Tender offer validity period of **12 weeks** after the closing date;

PART T1: TENDERING PROCEDURES



T1.2 TENDER DATA

Part T: The Tender

Part T1: Tendering procedures

Part T2: Returnable documents

Part T2: Returnable Documents

T2.1 List of Returnable Documents

T2.2 Returnable Schedules

The Contract

Part C1: Agreements and Contract Data

C1.1 Form of offer and acceptance

C1.2 Contract data (Part 1 & 2)

C1.3 Form of Securities Part

Part C2: Pricing Data

C2.1 Pricing instructions

C2.2 Pricing Schedule

C3.1 Scope of Services



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PART T2: RETURNABLE DOCUMENTS

T2.1 LIST OF RETURNABLE DOCUMENTS

T2.2 LIST OF RETURNABLE SCHEDULE

PART T2: RETURNABLE DOCUMENTS



T2.1 LIST OF RETURNABLE DOCUMENTS

2.1.1 These schedules are required for pre-qualification and eligibility purposes:

Stage One as per CIDB: Eligibility Criteria Schedule

T2.2-02 Certificate of attendance at Compulsory Tender Clarification Meeting

2.1.2 Stage two as per CIDB: these schedules will be utilised for evaluation purposes:

T2.2-03 **Evaluation Schedule:** Management & CV's

T2.2-04 **Evaluation Schedule:** Project Organogram/ Organisation Structure

T2.2-05 **Evaluation Schedule:** Approach Paper or Method Statement

T2.2-06 **Evaluation Schedule:** Previous experience

T2.2-07 **Evaluation Schedule:** Programme/ Schedule

PART T2: RETURNABLE DOCUMENTS



T2.1 LIST OF RETURNABLE DOCUMENTS

2.1.3 Returnable Schedules - General:

- T2.2-08 Proposed organisation and staffing
- T2.2-09 Authority to submit tender
- T2.2-10 Record of addenda to tender documents
- T2.2-11 Letter of Good Standing
- T2.2-12 Risk Elements
- T2.2-13 Job creation schedule
- T2.2-14 Environmental declaration
- T2.2-15 Domestic Prominent Influential Persons (DPIP)
- T2.2-16 Skills transfer plan
- T2.2-17 Agreement in terms of (POPIA)
- T2.2-18 Supplier declaration
- T2.2-19 Intention to Tender

PART T2: RETURNABLE DOCUMENTS



Agreement and Commitment by Tenderer:

T2.2 LIST OF RETURNABLE SCHEDULE

T2.2-20 CIDB SFU ANNEX G Compulsory Enterprise Questionnaire

T2.2-21 Non-Disclosure Agreement

T2.2-22 RFP Declaration Form

T2.2-23 RFP – Breach of Law

T2.2-24 Certificate of Acquaintance with Tender Document

T2.2-25 Service Provider Integrity Pact

T2.2-26 Supplier Code of Conduct

PART T2: RETURNABLE DOCUMENTS



T2.2 LIST OF RETURNABLE SCHEDULE

1.3.2 Bonds/Guarantees/Financial/Insurance:

Please make it sequential

- T2.2-30 Insurance provided by the Contractor
- T2.2-31 Form of Intent to provide a Performance Guarantee
- T2.2-32 Forecast Rate of Invoicing
- T2.2-33 Three (3) years audited financial statements

PART T2: RETURNABLE DOCUMENTS



T2.2 LIST OF RETURNABLE SCHEDULE

- 2.2 C1.1 Offer Portion of Form of Offer & Acceptance**
- 2.3 C1.2 Contract Data**
- 2.4 C1.3 Forms of Securities**
- 2.5 C2.1 Pricing Instructions**
- 2.6 C2.2 Pricing Schedule**
- 2.7 C3.1 Scope of Services**



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Evaluation Methodology





Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders:

- **Stage One - Eligibility with regards to attendance at the compulsory clarification meeting:** An authorised representative of the tendering entity or a representative of a tendering entity that intends to form a Joint Venture (JV) must attend the compulsory clarification meeting in terms C2.7
- **Stage Two - Functionality (The minimum points is 70 points.):** Only those tenderers who obtain the minimum qualifying score for functionality will be evaluated further in terms of price and the applicable preference point system. The minimum qualifying for score for functionality is **70** points.



- The evaluation criteria for measuring functionality and the points for each criterion and, if any, each sub-criterion are as stated in C.3.11. Functionality shall be scored independently by not less than 3 (three) evaluators and averaged in accordance with the following schedules:

Pre-Qualifying Quality Criteria	Total number of points
Management and CV's	40
Approach Paper/ Method Statement	30
Project Organogram/ Organisation Structure	10
Previous experience	10
Programme	10

- Each evaluation criteria will be assessed in terms of scores of 0, 40, 70, 90, 100 The scores of each of the evaluators will be averaged, weighted and then totaled to obtain the final score for functionality, unless scored collectively. (See CIDB Inform Practice Note #9).
- Note: Any tender not complying with the above-mentioned requirements, will be regarded as non-responsive and will therefore not be considered for further evaluation.**



Stage Three – Price and Specific Goals

- The tender materially complies with the scope / specifications of the Tender;
- The tender contains a priced offer;
- The tenderer is required to submit all documents as stated in C.3.11 of tender data and returnable T2.2-12: valid evidence of specific goals (preference claim form) requirements stipulated in SBD6.1 and
- The tender offer will only be accepted if the tenderer complies with C3.13 as contained in the tender data. **“C.2.13.3 Each tender offer shall be in the English Language.”**
- No Alternative Tender Offers will be considered;
- Method 2: Price (80) & Preference (20).



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Evaluation Criteria: Functionality



PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-03 Management and CV's of Key Persons

40 points

T2.2-04 Company Organogram

10 points

T2.2-05 Approach Paper

30 points

T2.2-06 Previous Experience

10 points

T2.2-07 Project Programme

10 points

Minimum threshold of “70 points” to proceed to the next stage.



T2.2-03 Management and CV's of Key Persons

40 points

- Relevant Qualifications
- Relevant Registration
- Relevant Experience

Key Persons:

- NEC Supervisor/Resident Engineer
- Structural/ Bridge Engineer/ Technologist
- Civil Engineer/ Technologist
- Electrical Engineer/ Technologist
- Geotechnical Engineer/Technologist
- Land Surveyor

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-03 Management and CV's of Key Persons

Evaluation Criteria and Scoring (Part 1)

40 points

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-03 Management and CV's of Key Persons

Evaluation Criteria and Scoring (Part 2)

40 points

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-04 Company Organogram

10 points

A comprehensive and detailed organogram that shows the structure and composition of their entire team i.e., the main disciplines involved including the key staff/expert identified in the Contract Data Part 2 (two) and the proposed technical and support staff and site staff, in addition to the minimum required key people stated in the Scope of Services.

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-04 Company Organogram

Evaluation Criteria and Scoring

10 points

	Organisation and Staffing [Weighting: 5]
No Response (score 0)	The tenderer has submitted no information or inadequate information to determine a score.
Poor (score 40)	The organization chart is not detailed or not complete, the staffing plan is weak in important areas of the project and or there is no clarity in allocation of tasks and responsibilities.
Satisfactory (score 70)	The organizational chart is complete and detailed, the technical level and composition of the staffing arrangements are adequate. (includes the on and off-site management).

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-04 Company Organogram

Evaluation Criteria and Scoring

10 points

Good (score 90)	Besides meeting the above "satisfactory (Score 70)" rating, staff are well balanced i.e. they show good co-ordination, complimentary skills, clear and defined duties and responsibilities. including a collaborative approach to dealing with Contractors employed by the Employer.
Very Good (score 100)	Besides meeting the above "good (Score 90)" rating, The organogram features the key personnel assigned to the project, along with the support staff. The organogram outlines the roles and responsibilities of these resources within the project. The proposed team is well integrated and includes proposed additional resources that will be used to address the project requirements in an outstanding manner.

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-05 Approach Paper

30 points

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-05 Approach Paper

Evaluation Criteria and Scoring (Part 1)

30 points

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-05 Approach Paper

Evaluation Criteria and Scoring (Part 2)

30 points

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-06 Previous Experience

10 points

Completion Certificates or Letters of Completion from Clients in the last 15 years on Clients Letterheads

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-06 Previous Experience

Evaluation Criteria and Scoring (Part 1)

10 points

	Company's Previous Experience [Weighting: 15 Points]
No Response (score 0) No submission	The tenderer has submitted no information or inadequate information to determine the score or has submitted signed completion certificates or signed letters of completion which are not in line with the scope of work/letter of completion/completion certificate/reference letter is not signed/not in a client's letterhead/functionality is not met.
Poor (score 40)	The tenderer has submitted signed completion certificates or signed letters of completion/signed reference letters for one - two (1-2) roads/bridges related capability projects completed in the last fifteen (15) years and therefore deemed to have limited experience.
Satisfactory (score 70)	The tenderer has submitted signed completion certificates or signed letters of completion/signed reference letters for three (3) roads/bridges related capability projects completed in the last fifteen (15) years and therefore deemed to have satisfactory experience.



T2.2-06 Previous Experience

Evaluation Criteria and Scoring (Part 2)

10 points

	Company's Previous Experience [Weighting: 15 Points]
Good (score 90)	The tenderer has submitted signed completion certificates or signed letters of completion/ signed reference letters for four (4) roads/bridges related capability projects completed in the last fifteen (15) years and therefore deemed to have good experience.
Very Good (score 100)	The tenderer has submitted signed completion certificates or signed letters of completion/ signed reference letters for five (5) or more roads/bridges related capability projects completed in the last fifteen (15) years and therefore deemed to have outstanding experience.



T2.2-07 Project Programme

10 points

A comprehensive and detailed organogram that shows the structure and composition of their entire team i.e., the main disciplines involved including the key staff/expert identified in the Contract Data Part 2 (two) and the proposed technical and support staff and site staff, in addition to the minimum required key people stated in the Scope of Services.

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-07 Project Programme

Evaluation Criteria and Scoring (Part 1)

10 points

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-07 Project Programme

Evaluation Criteria and Scoring (Part 2)

10 points



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Evaluation Criteria: Specific Goals

Supplier Development Team

STAGE 3: PREFERENCE POINTS SYSTEM (80/20)



Only tenders that achieve the minimum qualifying score for functionality will be evaluated further in accordance with the 80/20 preference points systems as described in Preferential Procurement Regulations, 80 where the financial value of one or more responsive tenders received have a value equal to or below R50 million, inclusive of all applicable taxes.

Thresholds	Minimum Threshold
Technical / functionality	70

Evaluation Criteria	Final Weighted Scores
Price and Total Cost of Ownership	80
Specific goals - Scorecard	20
TOTAL SCORE:	100

STAGE 3: PREFERENCE POINTS SYSTEM (80/20)



SPECIFIC GOALS

The market analysis was conducted in compliance with the:

Transnet Preferential Procurement Policy (TPPP). According to 5.7.14 of the policy, for all tenders above R50m (Fifty million) allocating higher weighting to identified goals that will amount to 10 points for 90/10 or 20 points for 80/20. One of the specific goals must always be B-BBEE Contributor level 1 and/or 2 in all transactions regardless of the value.

The marketing analysis conducted was also guided by:

Transnet Enterprise and Supplier Development policy, Supply Chain Management Policy, Delegations of Authority Framework, Goods and Services Procurement Manuals, Construction Procurement Manual. Procurement Working Instruction, Contract Management SOP, Transformation Policy Terms of References: Bid Specification Committee (BSC), Bid Evaluation Committee (BEC), Bid Adjudication Committee (BAC) constituted in compliance with Transnet Supply Chain management Policy.

SELECTED SPECIFIC GOALS AND PREFERENCE POINTS



In terms of Transnet Preferential Procurement policy (TPPP) and Procurement Manuals, the following preference points must be awarded to a bidder who provides the relevant required evidence for claiming points.

Specific Goals	Number of points (80/20 system)
B-BBEE Status Level of contributor (1 or 2).	10
30% Black Women Owned Entities.	10
Non- Compliant and /or B-BBEE Level 3-8 contributors.	0



SPECIFIC GOALS AND ACCEPTABLE EVIDENCE

The following Table represents the evidence to be submitted for claiming preference points for applicable specific goals in a particular tender:

Specific Goals	Acceptable Evidence
B-BBEE Status Level of contributor (1 or 2).	<ul style="list-style-type: none"> B-BBEE Certificate / Sworn-Affidavit / CIPC B-BBEE Certificate (in case of JV, a consolidate scorecard will be accept) as per DTIC guidelines.
30% Black Women Owned Entities.	<ul style="list-style-type: none"> B-BBEE Certificate / Sworn-Affidavit / CIPC B-BBEE Certificate (in case of JV, a consolidate scorecard will be accept) as per DTIC guidelines and Certified copy of ID documents of the owners which are 30% or more owned by black women.

Should the evidence required for any of the Specific Goals applicable in this tender not to be provided, a tenderer will score zero (0) preference points for that particular "Specific Goal"

KEY POINTERS DETERMINING THE VALIDITY OF A SWORN AFFIDAVIT (continued)



- Name/s of deponent as they appear in the identity document and the identity number.
- Designation of the deponent as either the director, owner or member must be indicated in order to know that person is duly authorized to depose of an affidavit.
- Name of enterprise as per enterprise registration documents issued by the CIPC, where applicable, and enterprise business address.
- Percentage of black ownership, black female ownership and designated group.
- Indicate total revenue for the year under review and whether it is based on audited financial statements or management account.
- Financial year end as per the enterprise's registration documents, which was used to determine the total revenue.
- B-BBEE Status level. An enterprise can only have one status level.
- Empowering supplier status must be indicated. For QSEs, the deponent must select the basis for the empowering supplier status.
- Date deponent signed and date of Commissioner of Oath must be the same.
- Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission a sworn affidavit in which they have an interest.

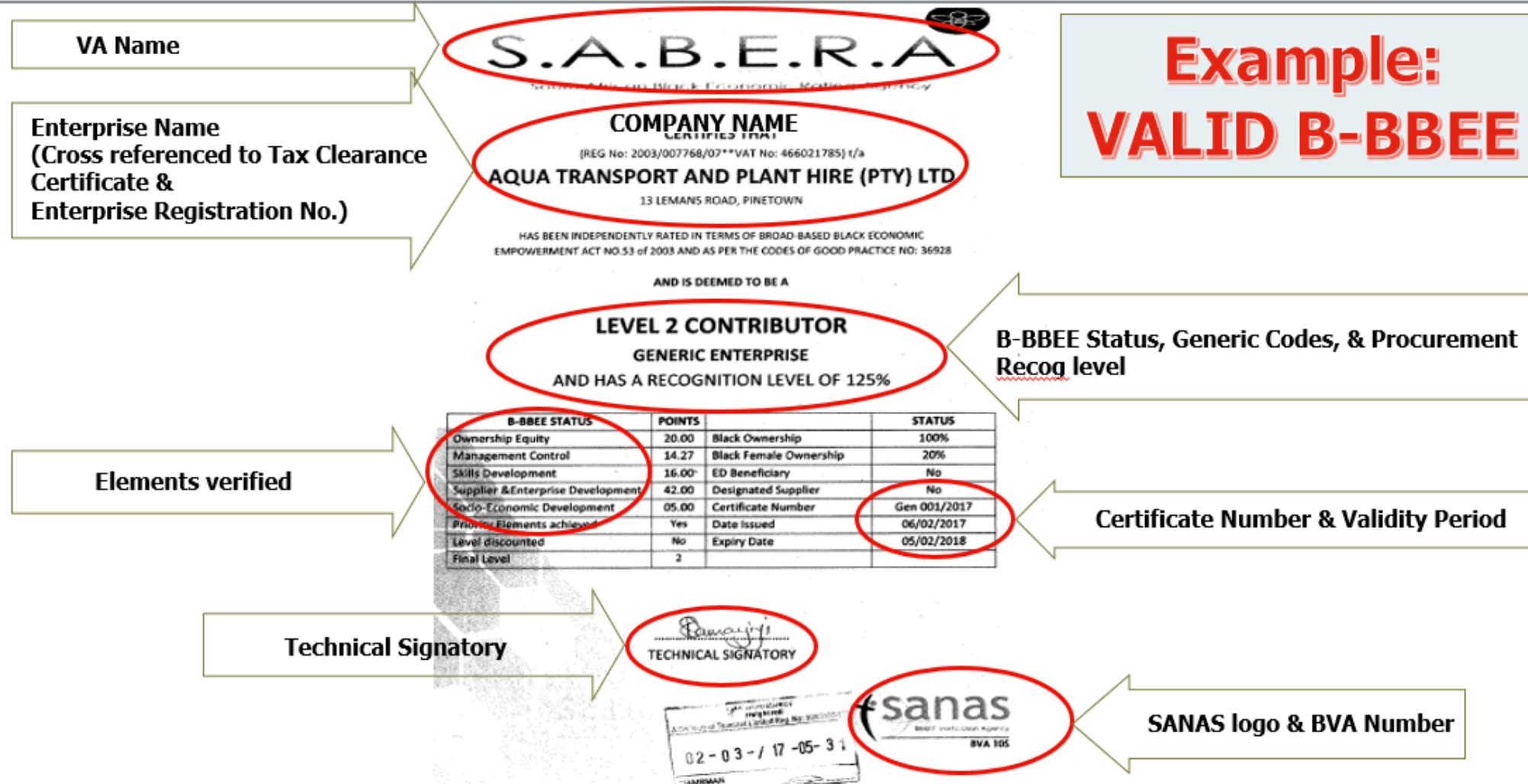
KEY POINTERS DETERMINING THE VALIDITY OF A SWORN AFFIDAVIT (continued)



- Valid B-BBEE certificate from SANAS accredited verification agency, CIPC B-BBEE certificate or BBEE sworn affidavit complying with the following requirements.
- In case of Joint Ventures, a Venture Agreement SANAS approved B-BBEE certificate must be submitted. The individual company sworn Affidavits/certificates will not be considered for JV's.
- Letters from the verification agency stating that the bidder is on the process of being verified will not be acceptable.
- The B-BBEE certificate/affidavit must be submitted on the date and time of closing of tender.

Key Pointers determining the validity of B-BBEE Certificate:

Valid B-BBEE Certificate



Key Pointers determining the validity of Sworn – Affidavit:



**Example:
VALID
SWORN
AFFIDAVIT**

Name of deponent & ID Number

Indicate designation

Enterprise details

Indicate BO & BWO
Tick or underlined Mngt Acc or AFS

Financial Year (dd/mm/yyyy)

B-BBEE Status Level based
on Black Ownership

Commissioner of Oath
signature and date

Deponent signature and date

Commissioner of Oath Certification Stamp

SWORN A **IE EXEMPTED MICRO ENTERPRISE**

I, the undersigned,

Full name & Surname: SUNDHRAN NAIDOO
Identity number: 7400105131089

Hereby declare under oath as follows:

- The contents of this statement are to the best of my knowledge a true reflection of the facts.
- I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf.

Enterprise Name: ID S W PLANT AND CIVILS CC
Trading Name: SK PLANT AND CONSTRUCTION
Registration Number: 2006/037556/23
Enterprise Address: 32 PARAGON PLACE
INDUSTRIAL PARK
PHOENIX
1995

3. I hereby declare under oath that:

- The enterprise is 100 % black owned
- The enterprise is 0 % black woman owned;
- Based on the management accounts and other information available on the 2016 financial year, the income did not exceed R10,000,000.00 (ten million rand);
- Please confirm on the table below the B-BBEE level contributor, by ticking the applicable box.

100% black owned	Level One (135% B-BBEE procurement recognition)	<input checked="" type="checkbox"/>
More than 51% black owned	Level Two (125% B-BBEE procurement recognition)	<input type="checkbox"/>
Less than 51% black owned	Level Four (100% B-BBEE procurement recognition)	<input type="checkbox"/>

4. The entity is an empowering supplier in terms of the dti Codes of Good Practice.

5. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

6. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.



[Signature]
Commissioner of Oath
Signature & stamp

Deponent Signature: [Signature]
Date: 16 AUGUST 2016



SWORN AFFIDAVIT POLICE SERVICE
COMMUNITY SERVICE CENTRE

Key Pointers determining the validity of CIPC B-BBEE Certificate:



dtic logo →  **CIPC logo** → 

Example: VALID CIPC B-BBEE

Bar code with tracking number →  **Bar code with enterprise number** → 


Certificate number → **Certificate Number** 3367024325

% of BO, BWO & TWO → **B-BBEE INFORMATION**

Total Number of Shareholders	ONE (1) SHAREHOLDER(S)
Number of Black Shareholders	ONE (1) BLACK SHAREHOLDER(S)
Number of White Shareholders	ZERO (0) WHITE SHAREHOLDER(S)
Black Ownership Percentage	100% BLACK OWNERSHIP
Black Female Percentage	100% BLACK FEMALE OWNERSHIP
White Ownership Percentage	0% WHITE OWNERSHIP

B-BBEE Status → **B-BBEE LEVEL 1 CONTRIBUTOR: 135% PROCUREMENT RECOGNITION**

Date of issue & expiry date → **Date of Issue** 01-June-2022
Expiry Date 31-May-2023

CIPC Watermark → 

B-BBEE Status & Proc Recog Level → **B-BBEE LEVEL 1 CONTRIBUTOR: 135% PROCUREMENT RECOGNITION**

Reg. Number & Enterprise Name → **Registration number** 2017 / 267673 / 07
Enterprise Name JOEL MARK (PTY) LTD


ENTERPRISE INFORMATION

Registration number	2017 / 267673 / 07
Enterprise Name	JOEL MARK (PTY) LTD
Registration Date	19-June-2017
Enterprise Type	Private Company
Enterprise Status	In Business

Physical Address the dti Campus - Block F
77 Mientjies Street
Sunnyside 0001

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PART C1: AGREEMENT AND CONTRACT DATA

C1.1 FORM OF OFFER AND ACCEPTANCE

C1.2 CONTRACT DATA

C1.3 FORM OF SECURITIES

PART C1: AGREEMENT AND CONTRACT DATA



C1.1 FORM OF OFFER AND ACCEPTANCE

- Ensure that amount in words corresponds with amount in figures on the Pricing Schedule
- Ensure that Form of Offer is signed by authorised person and two witnesses

PART C1: AGREEMENT AND CONTRACT DATA



C1.2 CONTRACT DATA

The conditions of contract (**NEC 3 Professional Services Contract**) are the core clauses and the clauses for main **Option A: Term contract**

Dispute resolution

- Option W1: Dispute resolution procedure

Secondary Options

- X1: Price adjustment for inflation
- X2: Changes in the law
- X7: Delay damages
- X9: Transfer of Rights
- X10: Employer's Agent
- X11: Termination by the Employer
- X13: Performance Bond
- X18: Limitation of Liability
- Z : Additional conditions of contract



Contract Data

- Start Date: **03 July 2024**
- Key Dates: Refer to Contract Data Part 1, C1.2
- Completion Date for the Whole of The Services: **02 November 2026**



The *conditions of contract* stated in the Contract Data Part 1 include the following Secondary Option:

Option X13: Performance bond

The organisation providing the Performance Guarantee does so by copying the pro forma document onto its letterhead without any change to the text or format and completing the required details. The completed document is then given to the *Employer* within the time stated in the contract.



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PART C2: PRICING DATA

C2.1 PRICING INSTRUCTION
C2.2 ACTIVITY SCHEDULE

PART C2: PRICING DATA



C2.1.1 PRICING INSTRUCTIONS: OPTION G

- 1) The *Consultant* shall be paid under the NEC Option G contract (Term Service) for services performed.
- 2) The staff rates are the prices charged for staff and shall include for all the costs to the *Consultant*, including basic salary, any additional payments or benefits and social costs, overhead charges incurred as part of normal business operations including the cost of management, as well as payments to administrative, clerical and secretarial staff used to support professional and technical staff in general and not on a specific project only.
- 3) The total annual cost of employment of a person is the total amount borne by the *Consultant* in respect of the employment of such a person per year, calculated at the amounts applicable to such a person at the time when the services are rendered, including basic salary, or a nominal market related salary, fringe benefits not reflected in the basic salary, including normal annual bonus; *Employer's* contribution to medical aid; group life insurance premiums borne by the *Consultant*; the *Consultant's* contribution to a pension or provident fund; and all other benefits or allowances payable in terms of a letter of appointment, including any transportation allowance or company vehicle benefits, telephone and / or computer allowances, etc; and amounts payable in terms of an Act.

PART C2: PRICING DATA



C2.1.1 PRICING INSTRUCTIONS: OPTION G

- 4) The hourly rates for salaried professional or technical staff (staff rate category 4 in Pricing Schedule) shall not exceed that payable professionally qualified responsible for carrying out the service (staff rate category 3 in Pricing Schedule).
- 5) The hourly rates for salaried staff include all protective clothing and all standard equipment.
- 6) The staff rate for casual labour shall include the provision of all protective clothing.
- 7) Payment to a director or member not providing strategic guidance in planning and executing a project or performing quality management checks shall be paid under another relevant category.
- 8) The staff rates derived from the Pricing Schedule exclude value added tax.

PART C2: PRICING DATA



C2.2 ACTIVITY SCHEDULE

The *staff rates* are:

- Director
- Professional advisers
- Professionally qualified staff
- Salaried technical staff
- Casual labour

The *expenses* are:

- Costs for the excavation of test pits, boreholes, drilling, testing and sampling and making good
- transportation, accommodation and costs for work that is distinct from and not covered in the scope of work
- Private car or MPV

Pricing Data C2.3 Task Schedule

- Bidders are to price for all task orders as per task schedule
- Sum all task orders and transfer/ Carry forward to C1.1 Form of Offer and Acceptance

QUESTIONS & ANSWERS SESSION:



Question
&
Answer



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Thank you

